



Hunters Hill High School Parents & Citizens' Association

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MINUTES OF P&C MEETING - 13 MAY, 2019

Meeting Details

7:00pm Staff Common Room, HHHS
Chaired by Martin Brown, P&C President
Minutes taken by Rachel Cooper, P&C Secretary

Attendees

19 P&C members signed the attendance sheet. The Principal (Mr G. Lill), Deputy Principal (Ms M. Chiew Meldrum) and Acting Deputy Principal (Ms S. Turnbull) also attended.

Edwina Patten & Adam Skinner were present to give presentations.

Apologies

1. Delphine Davies
2. Tim Manefield
3. James Hurworth

Minutes of Previous Meeting

Motion: The minutes of the 13th March 2019 P&C meeting were reviewed and accepted.

Proposed: Emma Paxton **Seconded:** Olejuru Lanfear **CARRIED**

Business arising from previous minutes

Mr. Lill stated that the option of making parental contributions to the Building Fund will be promoted to the school community before end of June.

Susan Turnbull stated that there was no news regarding the "Big Ass Fans" for the main hall.

Martin Brown stated that the Accounts presented at the AGM were still to be finalised as some issues remained outstanding.

Correspondence

Correspondence In: Adam Skinner - re: Relocation and closure of the Marsden High School and Meadowbank Public.

Correspondence Out: None noted

School Presentations

1. U_Matter

Edwina Patten, Wellbeing Coordinator HHHS, gave a presentation regarding the implementation and progress of the U_Matter program. U_Matter is a mentoring program using small mentor groups and year group meetings to foster resilience and a sense of belonging. Edwina gave a great presentation and shared some topic materials with us. So far the program has been well received by the students and there was some interest expressed in formalising a parent information session in the future.

2. Relocation of Marsden High School and the Meadowbank Education Precinct

Adam Skinner from the Ryde Macquarie Teachers Association and teacher at HHHS discussed Department of Education plan to close Marsden High School and Meadowbank Public School relocating into a new K-12-TAFE school facility to be built on the Meadowbank TAFE site becoming the Meadowbank Education Precinct. This facility will accommodate 2500 students and school catchment regions will be adjusted Adam expressed concerns regarding:

- Lack of consultation
- Vertical school model
- Population growth in the area requiring greater capacity
- Closing two schools to open one
- Transport and traffic

Principal's Report

Mr Greg Lill presented.

- Enrolments are showing to be slightly up on numbers compared to this time last year.
- local area up by 20, out of area down by 20.
- 120 enrolments from Boronia Park and Lane Cove for Year 7.
- Boy/Girl Ratio is currently at 55:45, but is expected to change over time.

Staff News:

Mr. Habouchi has been made a permanent staff member in the PE Department

New English teacher Rebecca Lake

News regarding Greg Wade- he is out of hospital now and making good progress in recovery.

An Open-plan learning space for STEM in K Block has been opened.

Eight new roofs and lots of new carpet are planned.

Sample of the Year Book for 2018 were shown. It has been designed for e-Download or disk distribution.

- Michelle Chiew-Meldrum spoke about Parent-Teacher interviews
Strong response from parents
- 45% locked in
- Broken into two nights for different year levels.

It was noted that email correspondence appears to have been sent from John Range's email account but should appear to have been sent from the school's account.

Buses:

Wednesday early finish.

Greg Lill is still working on arranging a suitable Wednesday afternoon bus for Greenwich students. A new bus timetable is coming in 24th June so that may change things, but on the whole the early finish on Wednesday has been working well.

Reports

Canteen Report

Coordinator: Monique Colman

Report tabled identifying no issues

Audit of menu before end of Term 3.

Question over inspection fee, Monique following up.

Music Report

Report tabled.

2 new ensembles this year - Choir (7 students) run by Brittany Roulston an ex student. 1st performance coming at Moonlight Cinema.

Tech crew - (7 students so far) run by Doug Cardew running on Wednesday afternoons. Will participate in Variety night, Soiree and Presentation Day.

Creative Kids voucher working well - thanks to Emma Paxton for organising.

Performances: Battle of the Bands - Northern Beaches + Ryde Harmony Day a success and reported in the local Ryde paper.

Upcoming events - Variety Night - Wednesday 19th June, Moonlight Cinema - Friday 17th May.

Dance Report

Report tabled by Delphine Davies.

The Jazz troupes are polishing their performances for Variety Night. Costumes chosen and ordered. Competitions coming up.

Uniform Shop Report

Report tabled by Robin Butterfield - Convenor

Focussing on :

Inventory management - Monique organising stock count and delivery of stock from off site warehouses.

Monthly reconciliation is happening

Yearly stocktake will be in July

Email ordering available now as a new option. Emails responded to on a Tuesday and goods sent to Student reception for pick up.

***New Trading hours for Term 3** After reviewing sales it has been decided that the shop will open on **Tuesdays 8am - 11am only** (as well as the email option for ordering) to save on wages costs.

Term 4 Week 1 -7 Tuesdays only

Week 8 - 19 Tuesdays and Thursday

These new hours will be reviewed after a feedback survey goes out.

Volunteer roster is filling up for Term 2 and 3. Simone will work every second Tuesday and help with Uniform shop promotion.

Environment Report

No report tabled

It was noted that a Working Bee would be organised soon.

Fundraising Report

Report tabled

Ole Lanfear coordinator.

Main projects-

Quiz night - Suzanne Kimpton will organise. Need to finalise a date in early Term 3.

Colour Run - Robin Butterfield and Suzanne.

A survey is to be made available for ideas. Suggestion raised to allocate funds from each event to specific projects.

Looking to form a fundraising subcommittee.

P & C Executive Report

1. P&C Executive
 - a. No P&C Executive authorisation of expenditure of P&C funds since last P&C meeting
 - b. Centralisation of P&C Exec documents and email to be performed

Treasurer's Report

Report tabled by Emma Paxton.

Voluntary Contributions to be received will add to available funds

Building Fund - Mr Lill is waiting to see how much the 'Cooler Classrooms' program will provide

Solar Panels - require anchor-points to be installed on the roof. The library block is currently the only building with anchor-points. There are additional costs to install these. Possible inclusion into an existing STEM project on electricity.

Martin to investigate options regarding available environmental grants.

Ole suggested that solar panels could to be a fundraising goal

Acceptance

Motion: The committee reports were accepted.

Proposed: Monique Colman **Seconded:** Robin Butterfield

CARRIED

General Business

1. Ratification of Music Program Coordinator appointment

Tim Manefield is unable to take on the role as Music Coordinator.

Motion: Monique Colman to take on the Music Coordinator role

Proposed: Martin Brown **Seconded:** Emma Paxton

CARRIED

Monique Colman will seek further interest from parents involved in the music groups to take on the Coordinator role.

2. Approval for 2017 yearbook funding

Katrina Nash has received a quote for \$2730.00 for production of 2017 Yearbook.

Motion: That the quote be accepted.

Proposed: Katrina Nash **Seconded:** Monique Colman

CARRIED

3. Funding proposals for 2019

Postponed discussion to next meeting.

4. Uniform shop - update

Out-of-Hearing settlement between the P&C and Christine Trainor has settled to the satisfaction of both parties. The issue is closed with a cost of \$150 to the P&C.

5. Reiby Rd Safety Concerns - update

Progressing Emma Paxton reported

14th June - Drawing for the western pavement will be submitted to council.

8th July - Next Council meeting will review and discuss.

6. Proposal to move P&C volunteering forms online

Martin Brown is coordinating a letter and link to a parent online volunteering form, this will happen at orientation and will also be sent to existing parents soon.

Information will be added to the P&C records.

Actions

1. School to follow up on use of John Range's DET email for sending parent emails
2. Monique to follow up on possible cost of the canteen audit
3. Fundraising survey to be distributed to parents

4. P&C documents to be centralised
5. Parents to be canvassed for Music Coordinator role
6. Martin to investigate options regarding available environmental grants for solar panels
7. 2018/19 annual financial reports to be finalised and submitted to ACNC
8. Martin to organise volunteering form to be distributed to parents

For Next Meeting

1. Working bee date to be decided
2. Consideration of expenditure requests
3. Consideration of fundraising subcommittee formation

Meeting Close

The meeting closed at 9pm.

Future Meetings

- Term 2, Week 6 - 17 June
- Term 3, Week 3 - 5 August
- Term 3, Week 7 - 2 September
- Term 4, Week 3 - 28 October
- Term 4, Week 7 - 25 November

Upcoming Events

- Variety Night - Wednesday 19th June 6.30-9.00 pm approx.