

MISADVENTURE APPEAL FORM

HUNTERS HILL HIGH SCHOOL

Whenever possible a completed Misadventure Form should be presented to the relevant Head Teacher **in advance** of any Assessment Task that is likely to be missed. Otherwise, a completed Misadventure Form with all supporting documentary evidence **MUST** be presented to the relevant Head Teacher within 7 days of the due date of the missed Assessment Task.

(Please Circle)

Student's Name: _____ Course _____ HSC/PRELIM/ROSA

Nature of Assessment Task (e.g. test, oral, practical): _____

Date of Assessment Task: _____ Teacher: _____

Please note:

1. If consideration is being sought on the basis of illness then a Medical Certificate dated the day of the task must be supplied.
2. Computer "problems" are not usually considered as reasonable grounds for a Misadventure Appeal.
3. Students not attending school for the full day at Assessment time will need to submit a Misadventure form.
4. If a time is not otherwise specified, an Assessment Task is said to be "not submitted on time" after the 3.10 p.m. school bell rings on the due date.

Reason for Misadventure: _____

Check List: Tick that you have all necessary information ready for a Misadventure Application.

- A fully completed Misadventure Form
- Supporting evidence e.g. Doctor's Medical Certificate
- The completed Assessment Task (if it was a task that was to be done at home)

Supporting Statement Parent: _____

Student's Signature: _____ Parent's Signature: _____

HT Signature: _____ Date Received by Head Teacher: _____

Head Teacher's Recommendation: Support Appeal / Reject Appeal / Refer to Appeals Committee
Task has been completed? YES / NO

Appeals Committee Recommendation _____

Outcome: Completed by Convenor of Appeals Committee.

- Student permitted to undertake/submit the Assessment Task
- Student permitted to undertake an Alternative Task
- Appeal Rejected - student will receive a Zero mark for this Task
- Other:

Comment: _____

Committee Convenor's Signature _____ Date: _____