

## HUNTERS HILL HIGH SCHOOL

### POLICY ON MOBILE PHONES WITHIN THE SCHOOL

#### OVERVIEW

Hunters Hill High recognises that many students may possess mobile phones carried for reasons of security and communication with families. Mobile phones must not be permitted to interfere with the delivery of lessons or the learning of any student.

The following guidelines have been prepared to assist students and teachers on how issues of mobile phones should be approached at Hunters Hill High School:

1. Mobile phones are not to be used in class – students are to be instructed to ensure that mobile phones are turned off during class-time.
2. Teachers are to model appropriate behaviour regarding mobile phones by neither making mobile calls during class-time nor taking mobile calls during class.
3. If a phone rings or a text message is received during class, the student is to be instructed to turn off the phone.
4. HHHS accepts no responsibility for the security of mobile phones – if a student brings a mobile phone to school then they are responsible for its appropriate use and safe keeping.
5. Mobile phones are NOT to be used as calculators – they are not BOSTES approved.
6. Mobile phones are to remain out-of-sight at all times.
7. If a mobile phone rings, or a student sends a call or text message, the student is in the first instance to be instructed to turn off the phone.
8. Failure to follow the directions of the teacher will follow normal school policy including referral to the Head Teacher.

#### SERIOUS OR REPEATED VIOLATIONS

9. For serious violations of the mobile phone policy – teachers are requested not to take the phone from the student but to send the student accompanied by a reliable student to the DP.
10. The DP will place the phone into an envelope labelled with the students name and place it in the school safe. The student will need to meet with the Deputy Principal at a time stipulated by the DP to return the mobile phone. This time will generally be after the 3.10 p.m. school bell.
11. If repeat violations of the school's mobile phone policy occur, the Deputy Principal may request return of the mobile phone be to the parent rather than the student.

#### TESTS, EXAMINATIONS & ASSESSMENT TASKS

Hunters Hill High School follows the guidelines of BOSTES with regards to the total prohibition of any communication device within an examination area for NAPLAN and HSC This is to ensure that equity is maintained for all students.

1. Students are not permitted to bring a mobile phone, on their person or with their equipment, into an exam room or a classroom that is being used for the conducting of a test, examination or assessment task. Teachers should remind students of this requirement prior to them entering the room. (This provision cannot be overridden by turning the phones off).
2. Any incoming or outgoing call / message / text will be automatically regarded as cheating and will result in the student receiving a zero mark for the test, examination or assessment task. No negotiation as to the content will be entered into.
3. The school recommends that students do not bring mobile phones to school on the days that they do examinations as students cannot ensure the security of their phones during these times.

*Reviewed 2015*